



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

21 Jan 2025

MEMORANDUM

No. 09 s.2025

UPDATED DIVISION MEMORANDUM NO. 0931, S. 2024
(PREPARATION OF THE 2026 PROPOSED BUDGET)

TO: AUDIE S. BORRES, CESO VI
Assistant Schools Division Superintendents

ROSALIO R. VITORILLO
Chief Education Supervisor, SGOD

JEAN S. MACASERO
Chief Education Supervisor, CID

ELY V. MAMACLAY II
Division Engineer

ROY LUMBAN
Senior Education Program Specialist

ROMIEL S. VALLENTE
Division Budget Officer

ARNEL A. CALUBAG
Division Accountant

RODEL S. MEGOLLAS
Division Planning Officer

1. Relative to **Memorandum No. 931, s. 2024** titled **Preparation of the 2026 Proposed Budget**, all concerned are hereby informed that the Presentation of the Schools Division Offices' 2026 Proposed Budget to the Regional Office will be conducted at the De Luxe Hotel, Capt. Vicente Roa Street, Cagayan de Oro City on January 22, 2024.
2. Please refer to the attachment for some updates.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@depd.gov.ph
Website: <https://depdcdco.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 2



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DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

3. All other provisions of the previous Memorandum remain in effect.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate dissemination and appropriate action of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: RM 931,s. 2024, RM 033,s. 2025

To be indicated in the Perpetual Index

under the following subjects:

Regional Budget Proposal 2025 Division Presentation

DM-017-SGOD-PR-RSM / DIVISION MEMORANDUM
January 21, 2025



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Effectivity		Page	2 of 2

January 14, 2025

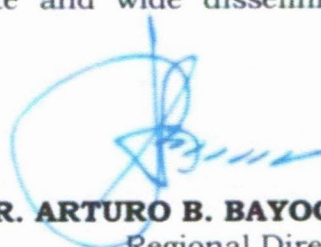
REGIONAL MEMORANDUM

No. 077, s. 2025

UPDATED REGIONAL MEMORANDUM NO. 0931, S. 2024
(PREPARATION OF THE 2026 PROPOSED BUDGET)

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

- Regarding the issued **Regional Memorandum No. 0931, s. 2024**, titled **Preparation of the 2026 Proposed Budget**, please refer to the attachment for some updates.
- All other provisions of the previous Memorandum remain in effect.
- This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

BUDGET WORKSHOPS

PPRD/anne

UPDATED REGIONAL MEMORANDUM NO. 0931, S. 2024
(PREPARATION OF THE 2026 PROPOSED BUDGET)

Updated Schedule of Activities

Schedule	Activities	Participant	Venue
January 21, 2025	Prewrite of the Regional Office for the Presentation of the Schools Division Offices' 2026 Proposed Budget	Regional Office: All Chiefs, Program Holders, Panelists	Audio Visual Center, Regional Office
January 22, 2025	Presentation of the Schools Division Offices' 2026 Proposed Budget to the Regional Office	Regional Office: All Chiefs, Engineers, GAD Focal Person, Budget Officer, Supervising Administrative Officer, Accountant II, Planning Officer Schools Division Office: Schools Division Superintendents, Assistant Schools Division Superintendents, All Chiefs, Engineers, GAD Focal Person, Budget Officer, Accountant, Planning Officers	De Luxe Hotel, Capt. Vicente Roa Street, Cagayan de Oro City